

# Market Street Singers Board Meeting Minutes 8/3/2016

The Market Street Singers is a choral ensemble for Ballard that builds connections within diverse communities. Celebrating the joy of choral music among singers and listeners, we aspire to cultivate neighborhood pride with choral arts that are truly community identified.

**Location:** University Temple United Methodist Church at 1415 NE 43<sup>rd</sup> Street

**Attendees:** Chris Vincent, Kim Varner, Birdie Bagwell, Jenna Magee, Marilyn Varas, and Brandy Rinck

Meeting called to order 7:07 PM

1. Minutes of 6/8/2016 approved in advance.
2. Finance/Fundraising Report
  - a. **Current Financials:** Budget is OK! More spending on storage than planned, less spending on sheet music than planned, and more participant donations than planned. Deborah Jensen is going to review who donates how much to help us understand our funding sources. Kim has asked for an estimate of our future membership to form budget expectations, but it is very difficult to guess this number. For Festival of Favorites, we will accept folks to the week before. In the fall, we'll make a cutoff in November and Chris will ensure that Deborah Sallee and Mitch Cunanan tell potential members who are reaching out to join in January after the cutoff.
  - b. **Fundraising Report:** Plan to do a Baked Goods Donations Table at the Festival of Favorites. The committee is still not sure about the raffle and it is not likely to come together in time. Carol's Brewery Fundraiser is still in the works. Gloria set up the Blue Ridge Community Center and we just have to pay our half (\$125). Marilyn will find out how we pay that from Gloria.
  - c. **Square Update:** We have closed our account, but we got billed once after we closed the account. Kim Varner and Zsolt Taskai are taking care of it.
  - d. **The Future:** Kim Varner is out the first week of fall rehearsal. Eileen Nicholson is taking care of music fees.
3. Membership Committee
  - a. **Roster Update:** Birdie Bagwell, Deborah Sallee, and Deborah Stewart (from the music committee) are reviewing the current roster to update the list and catch anyone who falls through the cracks. Birdie will get her status updated from Admin to Manager to be able to export lists. This is a good time to check who will sing with us in the fall. We need to get the commitment a little earlier so we have a jump start on getting the next season started. The Membership Committee's next meeting is scheduled for Saturday, August 6<sup>th</sup>.
  - b. **Mailchimp:** Marilyn will verify that Annamaria wants to continue doing Mailchimp. If we send something to the gazette we need to Cc Mitchell Fund and Zsolt Taskai.
  - c. **Section Leader Update:** Elaine Mathies is scheduling a meeting with current Section Leaders and she will develop a plan for implementation of the new guidelines.
  - d. **Buddy System:** A call for buddies went out in the gazette. Elaine is also taking this on.
  - e. **Flow Charts:** No movement has been made on flow charts because the committee is too small. The committee will get to it when they can.
  - f. **Member Talents/Skills:** A notice to request information will go out in the gazette in the fall.
  - g. **Survey:** We will send around our ideas by e-mail over the next few weeks and then discuss what to tell the choir at the annual meeting during our next board meeting.
4. Volunteer List

We have updated the current list of volunteers and we will finalize that for distribution. We'll split the list into a list of point people per activity for contacts. Then, we'll keep a list of all volunteers for the year and will pass that around so the volunteers can add how many hours they volunteered for grant writing. Brandy Rinck will send around the lists for board additions/edits next week.

5. **Upcoming Events**

- a. **Rummage Sale:** Lynn Arnold has offered his garage, which folks can use to store items like we used to do at Kate's. Patty Stedman got the contract signed, so we're all set with that. Jenna will send Marilyn a list of things that need to get done during the work week in Ballard (i.e. pick up keys and meet the owner on site for a walk through). Brandy Rinck will do PR for the event. We will need a couple folks with trucks to help transfer items from Lynn's garage to the church and then after the event in case there is something Northwest Center will not take. Then we just need a couple of go-getter friendly volunteers to help for the two days. We will put up sign-up sheets at rehearsal and mention it during break.
- b. **Annual Meeting:**  
Awards - Who is going to get them? Russ Long will print them and Brandy Rinck will frame them. Chris will bring up the survey results then and will give folks a chance to ask questions. Give more people a chance to speak during the meeting (i.e. few minute committee reports).

6. **Compensation:**

Keep production Assistant in budget, but remove music librarian from line item. Use those funds to cover the new cost of storage.

7. **November Board Turnover:**

Recruit new Board members – Each of us will ask 2 or 3 people in August and have nominees before the October Board Meeting.

Then, we'll invite them to the Board Meeting.

We need:

- Treasurer
- Section Leaders
- Board Members
- Annual Meeting Coordinator
- PR representative

Marilyn Varas will announce this at next rehearsal and get a message about it into the gazette. What about non-singing members on the board? Maybe we could add that to the gazette request?

Chris is sending a roster list to Board so we know who to reach out to.

Jenna is not planning on doing the rummage sale next year, so we'll need to get help with that too when it comes around.

8. **Festival of Favorites:**

Julie Rampke and Kathryn Minton have volunteered. We need more volunteers and to get this organized.

9. **Future of Summers:**

Continue the approach of music review in future summers and not have a summer concert. Summer would be just about singing. We can still prepare for Seattle Sings. We'll need to make up the funds elsewhere. We can add a second night to the holiday show, for example. We can see how much we make this summer and then figure out a plan to cover the difference. This sounds great.

Meeting adjourned 8:51 PM.

[NEXT MEETING: October 17<sup>th</sup>, 2016.](#)