

The Market Street Singers is a choral ensemble for Ballard that builds connections within diverse communities. Celebrating the joy of choral music among singers and listeners, we aspire to cultivate neighborhood pride with choral arts that are truly community identified.

November 9, 2013

Call to Order: 10:06am

Present: Chris Baptiste, Margo Landreville, Ashley Wiggin, Gary Woods, Jean Bowman, Chris Vincent, Terrell Aldredge

Visitors: Kate Riordan, Gloria Chenoweth, Brandy Rinck, Cassie Owens, Bobann Fogard

Absent: Cathy Palmer, Jaime Worthington, Hannah Won

1. Minutes – (ALL)

The board reviewed last month's meeting minutes. Gary moved to accept the minutes and Jean seconded the motion. All approve. Minutes are accepted as written.

2. Treasurer's Report (Hannah)

Hannah is absent today, but Chris B. reported in her absence. Generally, everything looks good with our balances and what we are doing is working well. Ken has provided us with the highlights of the current month and balances look good.

3. Rummage Sale (Margo)

Rummage sale was a great success thanks to Margo and Terrell's work, and also Joyce's help. We received approximately \$1220 in sales! We had enough volunteers and everything went well. At the event, we didn't sell bags or Chinook books. This led to a discussion on how we can improve our marketing of the group at this event and create a space where we could possibly sell items such as these and have information about the choir for interested audiences. We need better signage for an event like this as well, so Jean volunteered to work with Russ to get something created. We will also use this at our May concert. In the future, we would also like to have a way to play some recordings of our group at the sale to spark interest. Even though we did not have any sort of a promotional strategy for this event, we got two new members!

Historically, we have given 10% of the profits from the sale back to the church as a thank you. Terrell moves that we offer our usual 10% of profits and ask Ken to send the check to the church. Gary seconds. All approve.

ACTION: Jean will coordinate with Russ to create new sign for MSS to use at concerts and rummage sale.

ACTION ITEM: Terrell will write a thank you letter to the church and coordinate check to church with Ken.

4. Annual Meeting:

a. Auction – (Bobann)

Bobann reports that we have 44 items for the auction and a wide variety of things to choose from. This should be a great event! Bobann has plenty of volunteers ready as of now, but may need to call on additional support from the board during the counting of money and at other points in the evening. Kate and Bobann will meet at 5:30 to open the space at the Senior Center and begin clearing the counters and setting up bid sheets. Bidding will begin once food arrives at 6pm and will

stop once we start rehearsal at around 7:45-8pm.

Bobann will have a sheet in which we can write down whether or not the item has been paid for. At the end of the evening we will have a way to show who bought what and how they paid for it. Chris V. verified with Ken that he can take the money home for deposit into our account.

b. Annual Meeting (Chris B)

Timeline

--6pm: food arrives, people start bidding

--annual meeting begins at 7

--more bidding and break at 7:45—bidding closes at 8pm.

--Short rehearsal from 8-8:45pm. At 8:45, we will begin collecting the money from the auction and make sure no one leaves without paying for their item.

Annual Meeting Agenda

--Introduction (Chris B.)

--review last year's minutes (Ashley)

--review budget (Chris B.); remind membership as to how important their contributions are.

--Awards (Chris B./ Chris V.)

--Election/ approval of new board membership (Chris B.)

--Acknowledgement of retiring board (Terrell)

--Director's discussion (Chris V.)

ACTION: Chris B. to print materials for Annual Meeting--copies for each table

c. Food – (Terrell)

Terrell asked Sarah to have the food there at 6pm. We can order more part way through the meeting but we will plan to order 10 to start. We will plan for roughly 50-60 at the meeting.

ACTION: Brandy volunteered to pick up extra beverages for the event. Cassie will pick up more silverware and plates. Terrell will make signs for compost, garbage, etc. and can pack out the garbage/ recycling.

d. Board/officers next year

The board discussed potential board members and officers for next year. These will be voted on at the annual meeting on Tuesday.

--Returning members: Cathy, Gary, Jaime, Terrell, Jean.

--Retiring members: Margo, Ashley, Chris B., Hannah

--New members: Kate Riordan, Patty Stedman, Marilyn Varas, Cassie Owens, Mitch Cunanan (if meeting time meets schedule).

--Gloria Chenoweth was nominated to join the board—Terrell nominates Gloria; Jean seconds. All approve and Gloria will join the board.

--Brandy Rinck has volunteered to help the board as well as her schedule allows but will not be an official member.

--Officers: Kate will be president, Cassie will be treasurer, Cathy will be secretary, Terrell will be Vice President

5. **Action item updates from last meeting** – (Jaime)

Jaime was absent from today's meeting but the board elected to move the holiday party to January to be held at Sarah McCoy's home. This will be an auction item at the annual meeting. Chris B. will find out from Sarah M. which dates will work best for her for this event.

ACTION: Chris B. will check on dates with Sarah to confirm date for auction item.

6. **Budget** – (Chris B)

Board discussed the budget and agree that it looks good. The group discussed the Chorus America line item and whether or not anyone would be interested in attending in addition to Chris V. and agreed to budget for \$800 for at least Chris to attend and possibly a board member. This will be changed in the current budget. The group also discussed ideas for alternative rehearsal space, possibly sunset hill community center or Nordic Heritage museum.

ACTION: Gloria and Kate will look into alternate options for rehearsal and board meeting spaces.

7. **Year in review** – (Chris B)

Chris B. wanted to acknowledge the hard work of the board and choir this year and many of the firsts that we accomplished: 1st annual Festival of Favorites, bookkeeper compensation, ad fundraiser in the spring program, participated in the GiveBig campaign, completed the old grant and applied for a new one, produced MSS grocery bags for sale, participated in the Choral Consortium festival, kicked off the Ambassador Ensemble at long last, began planning for our 10th anniversary, had a semi-professional audio recording of one of our concerts, and finished the year with excellent cash reserves (approximately 11K). Great job, everyone!

8. **Upcoming meetings** (Kate)

The board discussed a new meeting schedule for the coming year. Monday evenings was a strong possibility among the group with the possibility of rotating between Monday evenings and a weekend date. The group will continue to look at which dates will work best at the December board meeting. Group decided to move ahead with December meeting—**Monday, Dec. 9 at 7pm, at Brandy's house.**

9. **New business** (anyone?)

--Chris V.: The process for bringing new members in has gotten a bit complicated. Chris V. would like to suggest that we explore what policies we can implement to make this process easier and smoother. This should be added to the board agenda in January.

--Chris V.: We have an opportunity to perform have the ambassador group perform in December. Chris would like to know if the board prefers to create a policy to make decisions on where we might perform, or if he can continue to make these decisions based on his discretion and the mission of the choir. The board agrees that Chris should continue to make these decisions and we do not need to create a formal policy on where and when the group performs. We believe Chris has made good decisions on where the group should perform in the past and will continue to make good decisions about this.

--Chris B: We ran out of lanyards and plastic covers for nametags, and Russ ordered 100 more- at \$250, and we will have Russ reimbursed. The board would like to remind everyone that we need to have approvals complete before orders are made for anything over \$100.

10. **Compensation/bonuses** (Chris B)

Group discussed compensation for Chris and determined an appropriate number for compensation.

Market Street Singers Board Meeting
November 9, 2013

Jean moves that we approve the 2014 budget including the change to Ingrid and Chris's salary. Gary seconded motion. All approve.

Meeting adjourned at 12:25pm.

<u>Treats</u>	<u>Upcoming</u>	<u>Next Meeting</u>
Dec - N/A	December: Holiday Concert, Echo Glen	Dec. 9, at 7pm at
	January: Board Holiday Party, Sing-a-long	Brandy Rinck's
		4324 Latona Ave NE
	May: GiveBIG, 10 th Anniversary Spring Concert	