

March 8, 2012--Market Street Singers board meeting

Present: Chris Baptiste, Bobann Fogard, Kathryn Minturn, Helena Morris, Kate Riordan, Chris Vincent (Director) Ashley Wiggin, Gary Woods, Jaime Worthington.

Visitors: Shirley Dronen, Lucinda Kidder

Absent: Terrell Aldredge

Meeting called to order at 7:04

1. Previous Open Action Items

- Create a blurb for the gazette regarding monthly contributions (in progress)—**DONE**- Bobann to send to Bonnie for Sunday Gazette
- Ensure all 2011 minutes have been sent to Lynn for posting (Chris B)—nearly done, missing 2 months- will finalize with Kathryn-- **DONE**
- Send reminder email to anyone who has not paid their music fee (Bobann)—**DONE**- Bobann has two active people left who need to pay and will email them. Good response to the music fee in general.
- Send the revised concert budget spreadsheet to the board (complete)--**DONE**
- Contact individuals/businesses that support us to include info the spring concert program (Helena)- **Action item for April meeting, idea to use Ballard advertising book to contact businesses**
- Purchase stools for use during concerts- **ongoing**- Kate has 2 purchased, looking for 2 more. Discussion about who will be using the stools to occur in early April; suggested board will work with section leaders to make sure the right people get the stools.
- Request feedback, from the board, on the future of the choir (**Chris V – complete**)- table discussion to next month- board members to send pros/cons of membership limits/ future vision to Chris V. by **3/20- April agenda item, Kate to send reminder about submissions this weekend and before meeting**
- Send feedback to Chris V. on the future of the choir (entire board)—**board members need to submit to Chris V. by 3/20**
- Request shelter and 6 tables for summer picnic (Chris B)—July 17, tables secured- **DONE**

1. Treasurer's Report (Bobann)

- **Bobann gave report that we are in good shape for the month.**

2. Task List (Terrell)

- Audit- **ACTION:** Hannah has paperwork to do the audit, will get an update for next month
- Rummage sale – Barbara is working on getting the date set with the church- St. Luke's Episcopal is location. Potential dates: last weekend in Sept. or first weekend in October. Barbara has made first call to church.

3. **Member Profiles** (Jaime/Terrell) Suggestions we've received:
 - Jaime is still working on more profiles to add to the book but has it mainly up to date now. Still handing out profiles as well to people. **ACTION: Jaime will make an announcement with Kate about people who aren't in the book yet who have had profiles in the gazette.**
 - Sarah Williams says she'd like to see more socializing
 - Is there a way to do this without interrupting flow of rehearsal? Before or after rehearsal?
 - Chris V. noted that people bring treats to board meetings, we could encourage people to show up 30 minutes early and someone could bring treats (as a social gathering)
 - Make more public announcements in rehearsal about after-practice informal get-togethers (e.g. Conor Byrne)
 - **ACTION: Jaime will contact Sarah to find out if she wants to coordinate- Chris has ideas to share.**
 - Hannah O'Brien suggests that we do occasional workshops or technique classes. Many people have noted that they enjoy learning more about *how* to sing as the reason they like coming to choir.
 - Ideas discussed included short sessions on technique and sight reading; choral coaching possibilities
 - **ACTION: Chris V. will act on this request within the parameters of what is possible for us**
 - Brandy had a very specific request that she get promotional materials for concerts (particularly posters and any other graphics) earlier so that she could do a better job of promoting our concerts. **Chris V. is aware of this and is submitting items to Brandy earlier.**
 - Rhiannon asked that maybe once every season it be explained how the tables need to be arranged after rehearsal since the people putting things back are often not there early enough to see where things started out.
 - **ACTION: Kate has taken photos of space and will put them in gazette to show everyone**
4. **Procedure Manual / Web Page Updates (Chris B.)**
 - Prior to the board meeting Terrell raised concerns about the appearance of certain pages on our web site. She would like a more effective description and fewer redundancies. She would also see an invitation to prospective new non-singing board members, using a sample from another organization as a model.
 - **ACTION: Terrell will submit suggested changes to board, Chris B. will work with Lynn Arnold to incorporate to site after board approval—maybe the language from the letters can be used?**
5. **Grant (Chris V./Lucinda)**
 - Lucinda clarified that we will need to write our project summary by March 30.
 - **ACTION: Chris and Lucinda: March 30 project summary due date for grant- 300 words**
 - Discussion occurred about how we might use the grant money. We have the option to put it in our general funds, but there were other suggestions for use.

Ideas included:

-Exploring the option of going to juvenile detention facilities as an alternative to the state prisons.

-Purchasing additional video equipment for MSS needs

- **ACTION:** Jaime will do research regarding Juvenile detention centers as an option for a concert, will work with Eileen
- **ACTION:** Chris V. will talk with Lynn about what he might need for additional/ better video recording equipment

6. **Choir Promotional Materials** (Terrell)

- suggestion from Kate – a sign board to advertise our concerts, outside the church
 - **ACTION:** Kate will get info from Russ on sandwich board signs
 - **ACTION:** Kate will contact Elsie about her sandwich boards
- suggestion from Elaine – market bags with our logo, sold at slight profit at concerts
 - **ACTION:** Russ looking into shopping bags, we could sell them at our concert, give to friends, etc.
 - **ACTION:** Eileen will pick up and sell the Chinook books

7. **Recruiting for the board** (Kate/Terrell) – drafts of promo material attached

- Letter to business owners, letter to board of directors members, flyers were discussed by board (thanks, Terrell!). Feedback will be provided by the time Terrell is back by email.

-ACTION: Board members will submit suggested changes to Terrell and provide feedback

-ACTION: Terrell to incorporate comments by April meeting (if possible), or table to May

8. **New business** (anyone?)

- **Kate-** Chorus America schedule- how much did we put in the budget for paying for this event?

-ACTION: Bobann will check on concert America budget- will send an email to everyone and we can discuss on email (motion made on email, pending board response- 3/11)

-ACTION: Board members to review Chorus America's resources for next year's meeting which will be held in Seattle.

New Board members- Lucinda and Shirley

- Lucinda and Shirley were motioned to join the board. Voting occurred and all approved. Welcome to the board, Lucinda and Shirley!
- Shirley accepted as newest board member; voted in as secretary.
 - Jaime offered extreme gratitude to Kathryn for her service as secretary and the board concurred. Kathryn will continue on the board.
- Gary mentioned that there is an issue with getting people back in from breaktime in a quick manner
 - **ACTION:** Gary will work with Chris V. and section leaders to encourage people to come back sooner

Meeting Adjourned at 8:30pm.

Treats

Apr - Gary Woods

May - Helena Morris

Jun - Jaime Worthington

Jul - Kate Riordan

Aug - Kathryn Minturn

Sep - Terrell Aldredge

Oct – Ashley Wiggin

Nov – Chris Baptiste