

April 12, 2012 Market Street Singers Board Meeting

Present: Chris Baptiste, Chris Vincent (director) Kate Riordan, Gary Woods, Jaime Worthington, Ashley Wiggins, Lucinda Kidder, Terrell Aldredge, Shirley Dronen

Absent: Kathryn Minturn, Helena Morris, Bobann Fogard

Visitors: Hannah O'Brien

Meeting called to order: 7:12

1. Previous Open Action Items

- a. Audit Update: (Hannah) Looks good (**done**)
- b. Member Profiles: (Jaime/Sara Williams) (**Complete**). Shirley will look for possible references in archives. (**Working on it**)
- c. More socializing: (Jaime) (**Action Item**)Jaime will post in Gazette
- d. Share into about center layout: Kate (**done**)
- e. Update web page: Terrell (**open-on going**)
- f. Grant: (Lucinda/Chris V) submitted (**done**)
- g. Juvenile Center: Jaime) Chris V. wants more clarifying information (**in progress**)
- h. Recording Equipment: (Chris V/Lynn)(**action item**) Will follow up with Lynn
- i. Sandwich Board: (Kate) (**action item**)Kate will follow up, check with church about where board can be placed
- j. Shopping bags: (Kate/Russ) Discussion: want different logo; we like idea; sell at church and rummage sale (**action item**) Kate will inquire about time line for delivery
- k. Recruiting materials: changes to Terrell (**Ongoing**)
- l. Review Chorus America: (Kate) (**Complete**)
- m. Keep breaks short: (Gary) (**complete**)

2. **Treasurer's report:** (Bobann) Bobann reported that for year to date – expenses exceed income by \$500. Bobann made a motion in absentia to cover Chorus America registration fees for board president. Motion 2nd by Ashley. Approved.

3. **Task list:** (Terrell)

- a. Rummage sale: October 5/6
- b. Terrell will recruit someone to sell Brown Bear tickets

4. **Business Support:** (Helena) Helena had task, but she is absent...who will get business cards (**on hold**)

5. **Concert Programs:** (Chris V.) Chris would like input/ideas submitted to him by April 20th. Kate will work on member's names. Discussion over layout and size. Chris will follow up with Russ (**Keep on task list**)

6. **Growth Cap:** (Chris V.) Chris pointed out a lot of perils/pros & cons). Will bring up issue again in summer. Board realized difficulty, pros & cons; Short term: try to work on infrastructure as we deal with issue (**ongoing**)
7. **Member Profiles:** (Jaime/Terrell) (**They're good**)
8. **Procedure Manual:** (Chris B.) (**good**)
9. **Publicity:** (Lucinda) (**Action**) Lucinda will up-date next board meeting on which churches were contacted, and Terrell will look at social action groups 002E
10. **Perform Juvenile Center:** (Jaime) (**Action**) Jaime will follow up
11. **Web Page Updates:** (Terry/Chris B.) (**Action**) Terrell and Chris are co-coordinating efforts
12. **Grant:** (Chris V./Lucinda) (**Waiting for check**)
13. **Choir promotional Materials:** (Terrell) (**working on it**)
14. **Recruiting:** (Kate/Terrell) "heads up" a new President and Treasurer will be needed end of year...Terrell will promote for positions, by letter.
15. **New Business:** (anyone)
 - a. Hannah interested in board membership...Ashley motioned- Jaime 2nd – all in favor- Welcome Hannah!
 - b. (Hannah) suggested small informal group rehearsal s before regular rehearsal...will put notice in Gazette
 - c. (Jaime) Had questions about possible week-end -get-togethers, no conclusion yet
 - d. (Terrell) Wants photograph of choir for promotional purposes. She will figure out photographer. Chris does not want it to interfere with rehearsal time "snap, snap" and that's it. Terrell agreed.

Meeting Adjourned at 9:15

Action Items

- a. Jaime – post outside social activities in Gazette
- b. Chris V – follow up with Lynn on recording equipment
- c. Kate- follow up on use of sandwich boards near church
- d. Kate - follow up on shopping bags
- e. Lucinda – update board with info on who was contacted about concert
- f. Jaime – continue to work with contacts at Juvenile Centers