

Market Street Singers – October board meeting (October 13, 2011)

Meeting called to order at 7:10.

Present: Sarah Coyle, Barbara Helde, Helena Morris, Ashley Wiggin, Chris Vincent, Chris Baptiste, Jaime Worthington, Terrell Aldredge, Kate Riordan

Absent: Bobann Fogard, Kathryn Minturn

Visitor: Gary Woods

1. Previous Action Items

- a. Terrell - talk to Lynn about updating the website (ongoing)
- b. Sarah/Bobann - clarify financial details for the silent auction with Ken (complete)
- c. Sarah - look into using PayPal for the silent auction (complete)
- d. Chris B - pass on the procedure manual(s) to Lynn (ongoing)
- e. Jaime - introduce the membership profile idea to the choir (complete)
- f. Kate - talk with Cathy Palmer regarding building up a consciousness about non-singing board members, perhaps cultivating them into the purpose of joining (on-going)
- g. Kate – send out a list of the former award winners (complete)
- h. Helena/Terrell – alternate spaces for performances (ongoing)

2. Treasurer's Report (Bobann/Kate)

a. The 2012 draft budget shows a loss of nearly \$2400. Several ways of filling this gap were discussed, including increasing choir member suggested donations. Another idea was to charge a seasonal music rental fee of \$10 in addition to regular requested donations for administration and overhead. It was decided that if done carefully this was the better idea and it will be described to the membership at the annual meeting. A waiver of this fee would be considered for members who had difficulty with the expense.

b. Kate brought up that Ken Molsberry has been donating significant time and energy as our bookkeeper. This work continues to grow more difficult and complex as we grow. She suggested that we consider developing a way to compensate him in the future. She pointed out that if we did not have him contributing these critical volunteer hours this would become a significant financial expense as we might have to hire a paid accountant.

c. We discussed the possibility of regularly posting a chart in the online gazette showing how contributions compare with budgeted income as a way of encouraging members to contribute more consistently. Chris will look into this.

d. Save money by paying for the storage unit 6 months in advance, by switching banks, and look into alternate web hosting options.

Action Item- Sarah to send info about website that ranks web hosting sites to Lynn.

Action Item- Chris and Bobann to explore ways of posting financial charts in the Gazette.

3. **Board minutes.**

a. Kate outlined a new way to speed up the minutes process and make it more efficient. This was approved.

4. **Fundraising (All)-** no new suggestions

5. **Donation to the rummage sale-** church.

a. Barbara discovered that the \$25 key deposit for the rummage sale at St. Luke's Church was also considered to be a new facilities use charge. We decided to contribute an additional \$75 contribution to the church to show our appreciation. This was approved.

6. **Task List**

a. Terrell will be taking on the responsibility of the task list from Barbara.

7. **Awards**

a. The board agreed on the recipient of the annual Board Award.

8. **Silent Auction**

a. Singing may happen at the meeting, but will be very casual, stand in place, maybe 2 songs.

Action Item- (Barbara/Terrell) Find someone to take care of the food detail for the annual meeting.

Action Item- (Board) come up with items for examples for the silent auction

9. **Membership-**

a. Chris offered to try to find some experienced singers to help out in the tenor while we work on recruitment. We may offer such an individual a gift certificate for their help

Action Item- (Helena) Announce at rehearsal that anyone who brings in a tenor or bass, who STAYS for the season, will be forgiven 2 months contribution.

Action Item- (Helena) Ask Brandy to revisit membership search through all of her resources.

10. **Size of the choir**

Action Item- (Kate) Make sure discussion about the size of the choir is on the agenda for January. We will revisit the issue as time progresses.

11. **Changes on the board**

a. Barbara and Sarah stepping down- at the annual meeting, nominees need to be mentioned to take the places of these members.

b. Gary Woods was nominated and accepted as a board member. Welcome aboard, Gary!

12. Profiles of choir members

a. Should we put profiles of the members on the web page? In the public or private section?

b. Terrell volunteered to take pictures of people to match the profile to put on the web page.

Meeting adjourned at 9pm.

Action Items:

- 1) Sarah - send info about webhosting ranking site to Lynn.
- 2) Chris/Bobann - explore ways of posting financial charts in the Gazette.
- 3) Barbara/Terrell - find someone to take care of the food detail for the annual meeting.
- 4) Board - come up with items for examples for the silent auction
- 5) Helena - announce at rehearsal that anyone who brings in a tenor or bass, who STAYS for the season, will be forgiven 2 months contribution.
- 6) Helena - ask Brandy to revisit membership search through all of her resources.
- 7) Kate - make sure discussion about the size of the choir is on the agenda for January. We will revisit the issue as time progresses.