

The Board Meeting Minutes
Of
August 11, 2011

Began at: 7:06

Present: Chris Baptiste, Ashley Wiggin, Barbara Helde, Kate Riordan, Kathryn Minturn, Sarah Coyle, Helena Morris, Chris Vincent

Absent: Bobann Fogard, Marijke de Vries

Visitors: Gary Woods, Brian Futch, Lucinda Kidder

New Board Member: Jaime Worthington

Ashley motioned, Kathryn seconded – all in favor! Welcome Jaime!

- Previous Actions:

All were completed except for:

1. On-going announcements in the Gazette re: Silent Auction – Kathryn
2. Put helpful hints for rehearsal in the Gazette – Chris V.

- Treasurer's Report:

We need to start working on the 2012 budget now and Bobann will need volunteers to help with this. It will be presented at the annual meeting in November so it needs to be finalized by the October meeting at the latest.

We need to keep the bank balance above \$5,000.00 in order to avoid \$15.00 fee. How to do that? Ken Molberry (bookkeeper and Financial Wizard Extraordinaire) says we barely broke even in July. We got a significant matching gift from Boeing (\$900.00) and had lower expenses than usual, but he said, "if it had been a normal month, we'd have been in a big hole."

- Task List – Barbara

Need volunteer to coordinate the Silent Auction. Sarah will come up with task list and description of the evening's process. She will also manage the money.

- Procedure Manual – Chris B.

Does not know what happened with the booking of the picnic shelter. Is afraid that Roger Ost will just eat the cost. \$97.70 was spent for food and drinks. It was noted that we will need more plates next year and that a knife would be a handy thing to have.

Has created spreadsheet with passwords. Will give them to Lynn Arnold.

- Membership – Sarah and Helena
For the Festival of Favorites event: they will create an interest form to pass out to participants and obtain email addresses that they will give to Chris V. Lucinda will provide Sarah with a table and a sign. Sarah has not been getting emails from visitors/potential choir members.

Chris V. asks Sarah and Helena if they have enough bandwidth to collect new members' interests for profiles that will start up in the fall. Ashley will make up questionnaire for the profile.

We need to actively welcome the new members into our ranks and not let them sit out in the periphery.

- Summer Event – Chris V.
32 people have officially registered including SIX tenors and a couple of basses/baritones. Emphasized that we're there to have fun and it doesn't matter if the voices are unbalanced. Chris V. will lead the first few songs then open it up to the guests to suggest songs. Chris has photocopied 50 public domain sets. Music that is printed and not in bound set needs to be returned. If they really want the bound set they should go to Lucinda to request it. Is concerned about the number that has signed up. The date is an issue and if we do it again next year, it should be at a different time of year. If we sang all the pieces in a row it would take about an hour and fifteen minutes. Should there be an intermission? Decided to provide water and cups. We are not allowed to use the kitchen. Chris B. and Sarah will bring water jugs and Gary Woods will fill them. Barabara will get sandwich board from Elsie. Lucinda will talk to Brandy about taking pictures.
- Website – Kate
Sent the design out to the board. It's still a work in progress and would like to hear our feedback. The first page is small.
- The Board – all
We need to keep at least 8 members on the board to maintain tax exempt status. Should we have non-singing members? Kathy Palmer would be a great board member. Those singers that have to step away from rehearsals could possibly spare one night a month to participate.
- Open discussion regarding concerts – all
We discussed the possibility of having more concerts specifically a Holiday concert and one in the Fall. Chris V. suggested a slightly adjusted rehearsal/performance schedule that could accommodate this. We talked about getting an additional venue to sing in.

Adjourned at 9:15

ACTION ITEMS:

1. Provide board with a draft of the 2012 budget – Bobann
2. Ask Ken and Bobann about how the payment of the silent auction should be handled. Will handle the money end of it. – Sarah
3. Create a task list for the silent auction – Sarah
4. Contact Roger Ost regarding expense of picnic shelter – Chris B.
5. Give web passwords to Lynn Arnold – Chris B.
6. Make-up questionnaire for the member profile – Ashley
7. Donate water jugs for summer event – Chris B. and Sarah, visitor Gary Woods will fill them.
8. Get sandwich board from Elsie – Barbara
9. Talk to Brandy about taking pictures at summer event – visitor Lucinda
10. Check into payroll deduction from Artsfund Organization – Kate
11. Talk to Kathy Palmer about joining the board - Kate